

How to properly use EIU's Award Verification System

1. Incorrect process



The screenshot shows the EIU Award Verification System interface. At the top left is the EIU logo. At the top right are the links "Enrollment Verification" and "Award Verification". The main heading is "Award Verification System". A red banner at the top of the search area reads: "Wrong format of the certificate number, the system will not fetch any data because of the extra spaces." Below this, the "Certificate Number:" field contains "EIU 0000000" with a red arrow pointing to the space between "EIU" and "0000000". A red callout box says "Make it sure no extra space". To the right is a "QSearch" button. Below the search area, it says "No matching records found".

2. Correct process



The screenshot shows the EIU Award Verification System interface. At the top left is the EIU logo. At the top right are the links "Enrollment Verification" and "Award Verification". The main heading is "Award Verification System". A red banner at the top of the search area reads: "2. Once the system recognizes the certificate number, click the highlighted blue button below to start the verification. The system will redirect you to a new tab with your information." Below this, the "Certificate Number:" field contains "EIU0000000" with a red arrow pointing to the text. A red callout box says "1. Correct format with no extra spaces." To the right is a "QSearch" button. Below the search area, a blue button is highlighted with the text "Record(s) found! [Click here to Verify]".